

Washington School Registration Packet

Instructions for Returning Students

1. Complete the Application for Admission page(s).
 - a. Only the student's name, grade, and your signature are required if no other information has changed.
 - b. A separate Application for Admission page must be completed for each student.
 - c. Please update any area of the application where the information has changed.
2. Complete and sign the educational contract pages.
3. Complete the Bank Draft Authorization Form unless paying in one payment or by semester.
4. Complete the Building Fund Agreement and Draft Authorization Form. Everyone must complete the Building Fund section. Only those drafting must complete the Draft Authorization section.
5. The reenrollment period is from January 31 – February 15, 2022. We strongly encourage all families let us know their intention to return during this period so we can accurately plan for the next school year. As an encouragement to do so, the registration fee is discounted by \$100 during this period.

Instructions for New Students

1. Complete the student information page(s).
2. Complete and sign the educational contract pages.
3. Complete the Bank Draft Authorization Form unless paying in one payment or by semester.
4. Complete the Building Fund Agreement and Draft Authorization Form. Everyone except PK3 must complete the Building Fund section. Only those drafting must complete the Draft Authorization section.
5. Admission tours, interviews, and testing will be performed by the assigned school personnel to insure the proper placement if admitted and to insure the student will be able to thrive in Washington School's demanding curriculum.
6. The following documents also need to be provided as part of the application process:
 - a. Official Birth Certificate
 - b. Mississippi record of immunization. If you are from out-of-state, a local doctor or the Health Department can be of assistance.
7. The following documents are required upon admission:
 - a. School records – Washington School will request these directly from the former school.
 - b. Social Security Card.

2022-2023 Tuition and Fees

REGISTRATION FEE

- \$200 per student annually.
- Payment must be submitted with application.
- Non-refundable.

Registration Fee is discounted by \$100 per student during reenrollment from January 31-February 15, 2022 for all students. If you have extenuating circumstances, contact the office for an extension.

ENDOWMENT FEE

- \$100 per family annually.
- Payment must be submitted with application.
- Non-refundable.

BUILDING FUND FEE

- \$200 for one student annually.
- \$350 for two or more students annually.
- Payable annually, bi-annually, or monthly drafts.
- See Building Fund form to select payment options.
- Non-refundable.

INITIAL BUILDING FUND FEE

- \$200 for each new family; excludes PK3, PK4 and K5.
- One-time fee for new families only.
- Payment must be submitted with application.
- Non-refundable.

2020-2021 TUITION

- PK3: \$5,340
- PK4 & K5: \$6,204
- Grades 1-5: \$6,840
- Grades 6-12: \$7,200

TUITION INCLUDES:

- PTO dues.
- School day pictures.
- Activity fees (free admission for students for all athletic events and plays).
- One yearbook per family is included with tuition. Additional yearbooks may be purchased with a separate check for \$75 per extra yearbook at the time of registration.

TUITION PAYMENT OPTIONS

- Payment in full due by August 5.
- One-half tuition due by August 5 with the balance due by January 6.
- Monthly tuition drafts June through May on the 5th, 15th, 22nd or 28th.
- \$400 of tuition is non-refundable after first day of school.

Nondiscriminatory Policy

Washington school admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, or athletic and other school administrated programs.

Application for Admission

Applicant's Name: _____ Goes by: _____ Application Grade: _____

Social Security No. _____ Date of Birth _____ Grade Repeated _____ Gender _____

Former School (**new students only**) _____

Former School Address _____
(Street) (City) (State) (Zip)

Washington School has permission to give my child Tylenol: Yes No (please circle one)

Applicant has no physical weakness or disability except: _____

Father's or Guardian's Name: _____ WS Alumni: _____ Year: _____
Home Address: _____ Home Telephone: _____
Place of Employment: _____ Business Phone: _____
Position: _____ Cellphone: _____
E-mail address: _____

Mother's or Guardian's Name: _____ WS Alumni: _____ Year: _____
Home Address: _____ Home Telephone: _____
Place of Employment: _____ Business Phone: _____
Position: _____ Cellphone: _____
E-mail address: _____

Maternal Grandparents, Address & Email:

Paternal Grandparents, Address & Email:

Note: To receive the \$100 discount per returning student on the registration fee, the Application for Admission and the Educational Contract form must be received by February 15, 2022. If you have extenuating circumstances, please call the office for an extension.

This application and the Washington School contract are subject to approval. Students are not automatically reenrolled. The undersigned have carefully read this application form and the educational contract and agree that their child/children will fully comply with and abide by same.

Signed: _____
Printed Name: _____
Date: _____

Signed: _____
Printed Name: _____
Date: _____

Application for Admission

Applicant's Name: _____ Goes by: _____ Application Grade: _____

Social Security No. _____ Date of Birth _____ Grade Repeated _____ Gender _____

Former School (**new students only**) _____

Former School Address _____
(Street) (City) (State) (Zip)

Washington School has permission to give my child Tylenol: Yes No (please circle one)

Applicant has no physical weakness or disability except: _____

Father's or Guardian's Name: _____ WS Alumni: _____ Year: _____
Home Address: _____ Home Telephone: _____
Place of Employment: _____ Business Phone: _____
Position: _____ Cellphone: _____
E-mail address: _____

Mother's or Guardian's Name: _____ WS Alumni: _____ Year: _____
Home Address: _____ Home Telephone: _____
Place of Employment: _____ Business Phone: _____
Position: _____ Cellphone: _____
E-mail address: _____

Maternal Grandparents, Address & Email:

Paternal Grandparents, Address & Email:

Note: To receive the \$100 discount per returning student on the registration fee, the Application for Admission and the Educational Contract form must be received by February 15, 2022. If you have extenuating circumstances, please call the office for an extension.

This application and the Washington School contract are subject to approval. Students are not automatically reenrolled. The undersigned have carefully read this application form and the educational contract and agree that their child/children will fully comply with and abide by same.

Signed: _____
Printed Name: _____
Date: _____

Signed: _____
Printed Name: _____
Date: _____

Educational Contract

Office Use Only

Date received: _____ Initial Building Fund: _____
 App. received: _____ Birth certificate: _____
 Contract received _____ Immunization rec: _____
 Registration fee _____ Social Security Card: _____
 Endowment Fee: _____ Report card: _____
 Building Fund: _____

Note: This contract must be signed by the parents or guardians and presented to the School, with a proper application form, before the application can be considered. Copies of contract are available upon request.

Child's name: _____ Application grade: _____
 Child's name: _____ Application grade: _____
 Child's name: _____ Application grade: _____
 Child's name: _____ Application grade: _____
 Child's name: _____ Application grade: _____

Tuition Calculation

Grade	Tuition	12 monthly payments	No. of students	Total
PK3	\$5,340	\$445	_____	\$ _____
PK4&K5	\$6,204	\$517	_____	\$ _____
1-5	\$6,840	\$570	_____	\$ _____
6-12	\$7,200	\$600	_____	\$ _____

Total monthly payment (**transfer total to Paragraph I below**): \$ _____

- I. In consideration of the acceptance of this contract by the School, the undersigned agree to pay, in accordance with the following terms and conditions, total tuition and fees for the above-named children in the amount (**transfer total from above here**) \$ _____. All fees are non-refundable if the child is accepted.
- II. I elect to pay the balance of the tuition detailed above by marking with an X one of the following payment options. I understand and accept that School cannot accept contract unless one of the following payment methods is selected.
 - _____ Balance will be paid in cash before August 5, 2022.
 - _____ Half of balance will be paid in cash before August 5, 2022, and the remainder will be paid before January 6, 2023.
 - _____ Balance will be paid in 12 monthly installments of \$ _____ beginning _____ and on the same day of each month thereafter until fully paid. These payments will be paid by drafts drawn by the School as authorized by my signature below. I understand that I must also complete and sign the attached bank draft authorization form.
- III. As additional consideration for the acceptance of this Contract, and as a material inducement to the School to accept same, the undersigned irrevocable covenant and agree as follows:
 - A. That we, as parents or guardians of the above-named student(s), understanding that the School is a private institution, consent and agree that any or all of the above-named student(s) may be required to withdraw from the School at any time such withdrawal is in the best interest of either the School or the said student(s), in the sole and absolute discretion of the School;

Educational Contract (cont.)

- B. That we, on behalf of ourselves and the above-named student(s), consent and agree to all rules, regulations and policies of the School, now in effect or which may be at any time in the future promulgated by the School during the term of this Contract, and will fully abide by same;
 - C. That we hereby consent and agree that the School may at any time suspend, dismiss, expel or require the withdrawal of any student, or withhold credit for any school work done, where proper under the existing School regulations or policies, and that the decision of the School in such respect shall be final and fully binding upon us and our said student(s); and
 - D. That we hereby covenant and agree to hold the School harmless from any loss, harm, or damage claimed to arise out of the exercise of any of the School's rights under this contract.
- IV. The undersigned agree that:
- A. students will be expected to pay for their own supplies, workbooks, practice sets and specified course fees;
 - B. the School is not responsible for damages to or losses of personal belongings;
 - C. no course credits will be given to the above-named student or students until all financial obligations have been fully discharged;
- V. By signing below, I give my consent and authorize Washington School and its media partners to photograph or video my child. I understand these photographs and videos may be used for in-serve presentations and publication through social and traditional media outlets.
- VI. The undersigned understand and agree that upon acceptance of this contract by the School the undersigned become fully and unconditionally obligated to fulfill all of the terms and conditions hereof.
- A. The undersigned will be fully responsible for making all payments required hereunder for the full school year. If any payments required by this contract are not received when due, the undersigned agrees to reimburse School, and School shall be entitled to recover from the undersigned, all costs and expenses incurred by School in collection of same (including but not limited to School's attorneys' fees, expenses and court costs). Any legal suit, action or proceeding arising out of or related to this contract shall be instituted or commenced exclusively in either the United States District Court for the Northern District of Mississippi, Greenville Division, or a state court within the venue of Washington County, Mississippi, and each party hereto submits to the exclusive jurisdiction of such courts in any such suit, action or proceeding.
 - B. If any time after the first day of school, a student is withdrawn, suspended or dismissed from School, the balance of tuition will be credited to the undersigned minus \$400.

PARENTS OR GUARDIAN

ADDRESS

DATE

Home/Office/Cell

Bank Draft Authorization Form

(Form must be accompanied by a voided check)

NAME OF BANK

BANK ROUTING NUMBER

CITY/STATE OF BANK

BANK ACCOUNT NUMBER

AMOUNT OF DRAFT
(FROM TUITION CALCULATION FORM)

5TH 15TH 22ND 28TH
DATE OF DRAFT

I, the undersigned, hereby authorize Washington County Day School, Inc. to draw monthly drafts against my bank account. I further authorize the bank to pay and charge to my account, monthly checks drawn in the amount listed above.

The above authorization is to remain in force until revoked by me in writing.

SIGNATURE ACCEPTED BY BANK

ATTACH VOIDED CHECK HERE

Building Fund Agreement & Draft Authorization Form

BUILDING FUND

- Paid annually by new and returning families
- For children in PK4-Grade 12
- Check your choice below for method of payment

Parent's Name _____ Child's Name _____

One Child Enrolled

- _____ One payment of \$200. Payment is due Aug. 5, 2022.
- _____ Two payments of \$100. The first is due by Aug. 5, 2022; the second is due by Jan. 6, 2023.
- _____ 10 monthly payments of \$20 beginning June 2022. Complete Draft Authorization below.

Two or More Children Enrolled

- _____ One payment of \$350. Payment is due Aug. 5, 2022.
- _____ Two payments of \$175. The first is due Aug. 5, 2022; the second is due Jan. 6, 2023.
- _____ 10 monthly payments of \$35 beginning June 2022. Complete Draft Authorization below.

INITIAL BUILDING FUND

- \$200 one-time fee paid by new families only; excludes PK3, PK4 and K5
- Payment due at time of registration
- Paid in addition to the Building Fund
- Non-refundable

BUILDING FUND DRAFT AUTHORIZATION FORM

PRINT NAME

NAME OF BANK

ADDRESS

CITY/STATE OF BANK

CITY/STATE/ZIP

BANK ACCOUNT NUMBER

HOME PHONE

BANK ROUTING NUMBER

WORK OR CELL PHONE

AMOUNT OF DRAFT FROM CHOICE ABOVE

As a convenience to me, I hereby request and authorize you to pay and charge my account listed above by and payable to the order of Washington County Day School Association, Inc. (Building Fund), Greenville, Mississippi, drawn in the amount of \$_____ per month drawn on the 15th day of each month beginning in June, 2022 provided there are sufficient collect funds in said account to pay same upon presentation. I agree that your rights in respect to each draft shall be the same as if it were a draft drawn and personally signed by me. This authority is to remain in effect until revoked by me in writing and until you actually receive such written notice. I agree that you shall be fully protected in honoring any such draft. I further agree that if any draft is dishonored, whether with or without cause and whether intentionally or inadvertently, to pay any and all such fees and expenses associated with such dishonor.

SIGNATURE (MUST BE IDENTICAL TO BANK SIGNATURE CARD)

DATE

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Jointly accredited by the Southern Association of Independent Schools, AdvancED, and the Mississippi Association of Independent Schools.